

**Regular Meeting
Borough of Eatontown Governing Body
Wednesday, May 22, 2024**

This meeting has been advertised in accordance with the Open Public Meetings Act: A notice of the meeting has been published in the Asbury Park Press, Star Ledger and the Link News, posted on the bulletin board in the lobby of Borough Hall, and posted to the Borough website. Public Comment is welcome at any time.

Mayor Talerico opened the Regular Meeting at 8:01pm, noting the Borough's compliance with the Open Public Meetings Act

1. ROLL CALL

PRESENT: Mayor Anthony Talerico, Jr., Council President Virginia M. East
Councilmembers David Gindi, Meir Araman, Carl Lawson, Candace M. Faust
ALSO PRESENT: Attorney Bayer, Interim Administrator Lucia, Deputy Borough Clerk Muscillo
LATE ARRIVAL: Councilmember Danielle M. Jones
The Flag Salute was held during workshop.

2. APPROVAL OF MINUTES

A. Workshop/Regular Meeting/Closed Session – 05/08/2024

Motion to approve the amended minutes by C/Gindi; seconded by C/Lawson

Voice Vote: AYE - C/East, C/Gindi, C/Araman, C/Lawson, C/Faust
ABSTAIN - C/Jones

3. COMMUNICATIONS

- A. Ansell Law, Planning Board Hearing 5/20/24 - 260 Industrial Way, LLC (Blk 3502, Lot 5.01)
- B. Langan, Flood Hazard Application and Verification - Netflix Studios, Fort Monmouth
- C. JCP&L Notice of Public Hearing, EE&C Plan II Filing
- D. JCP&L Notice of Public Hearing, 2023 Rider RRC Filing

Motion to accept communications A-D by C/Gindi; seconded by C/Faust

Voice Vote: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

4. MAYOR'S REPORT - Mayor Talerico

Mayor Talerico had nothing to report.

5. REPORTS OF COMMITTEES

A. EMERGENCY SERVICES - Council President East

Council President East thanked the Fire Department, the First Aid Squad, the Fire Marshall, OEM, the Police Department and Mayor Talerico for the annual safety walk that was conducted at the Eatontown Senior Housing Building on May 14th. Council President then thanked the Fire Department, the First Aid Squad, and the Police Department for their coverage at the 30th annual 5K race on May 11th. Council President East then congratulated Second Assistant Chief Dave Alcott who was covering the event, ran the race, and placed 3rd in his age bracket. Council President East then reported on the next meetings of the Fire Department and the First Aid Squad. Council President East further reported on the First Aid Squad's report of calls for the first quarter. Council President East then reported on the Historical Museum Committee's meeting and the vintage baseball game on May 19th. Further reported, was the Museum's next open house being held on June 2nd. Council President East then reported on her attendance at the Borough functions of the Museum's open house, the Monmouth Square Ribbon Cutting, Eatontown's 30th annual 5K race, the NJ Bike and Walk Summit, and the vintage baseball game.

B. FINANCE & ORDINANCE - Councilmember Jones

Councilmember Jones reserved her report for the next meeting.

C. PUBLIC BUILDINGS & TENANTS RIGHTS - Councilmember Gindi

Councilmember Gindi reported on the next meeting of the Tenant's Rights Committee, then congratulated the Recreation Department and Rec Director Janice Grasso on the 5K event. Councilmember Gindi then mentioned the Historical Society's Vintage Baseball Game was great. Councilmember Gindi congratulated Council President East on the First Aid Department.

D. POLICE, PUBLIC LIGHTS & PARKING - Councilmember Araman

Councilmember Araman had no report, but mentioned an email he received regarding the previous EDAC meeting. Councilmember Araman mentioned they want to revisit the cannabis ordinance regarding the distance from schools.

E. PARKS & RECREATION - Councilmember Lawson

Councilmember Lawson reported on the next Recreation Advisory Committee Meeting for June 6th, then mentioned a few updates and upcoming events. Councilmember Lawson reported on the 30th annual 5K race and thanked all the volunteers and councilmembers who attended. Councilmember Lawson then reported on the Fishing Derby, summer camp open registration, the before and aftercare open registration, and the fall soccer league open registration. Councilmember Lawson then reported on the Community Center Advisory Committee Meeting and on the Eatontown Community Garden Meeting.

F. PUBLIC WORKS & INSURANCE - Councilmember Faust

Councilmember Faust wished a happy Public Work's Appreciation Week to the Department of Public Works. Councilmember Faust reported on the bulk schedule, leaf and brush collection, and on the continued pothole repair work. Councilmember Faust then reported on the Traffic Advisory Committee meeting, and her attendance at the Multi-Cultural Event for the Schools, the Monmouth Regional High School's Jazz Night, and the annual 5K run event. Councilmember Faust then reported on the Green Team Committee's meeting held on May 15th, and the Shade Tree Commission's meeting that was covered by Mayor Talerico. Councilmember Faust then reported on the NJ Bike and Walk Summit that she spoke at. Council President East mentioned at the NJ Bike and Walk Summit, the panel was excellent, and Councilmember Faust has been traveling to different Boroughs to discuss the Complete Streets grant. Councilmember Faust then advised Interim Administrator Lucia that the Fire Safety Bureau was fantastic with getting the grant information.

6. ADMINISTRATOR'S REPORT - Interim Administrator Lucia

Interim Administrator Lucia had nothing to report.

7. OLD BUSINESS**A. ORDINANCE ADOPTION**

1) **Ordinance 06-2024** – Ordinance Amending Chapter 89 "Land Use", Article V "Application, Review and Approval Procedures", Section 89-14 "All Other Applications for Development" and Section 89-15 "Application Details" Incorporating the Complete Streets Checklist as a Required Submittal with the Borough's Planning and Zoning Board Application

- Public Hearing/Adoption

Attorney Bayer read the ordinance by title.

Motion to open the meeting to public comment on the ordinance by C/Faust; seconded by C/East

Voice Vote: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

No comments were made.

Mayor Talerico closed the meeting to the public.

Attorney Bayer read the ordinance by title.

Motion to adopt the ordinance by C/Faust; seconded by C/Gindi

Roll Call: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

ORDINANCE 06-2024 - ORDINANCE AMENDING CHAPTER 89 "LAND USE", ARTICLE V "APPLICATION, REVIEW AND APPROVAL PROCEDURES", SECTION 89-14 "ALL OTHER APPLICATIONS FOR DEVELOPMENT" AND SECTION 89-15 "APPLICATION DETAILS" INCORPORATING THE COMPLETE STREETS CHECKLIST AS A REQUIRED SUBMITTAL WITH THE BOROUGH'S PLANNING AND ZONING BOARD APPLICATION

WHEREAS, the Borough Code requires applications for development involving subdivision, site plan, or conditional use approvals ("Land Use Development") to be filed with either the Planning Board or Zoning Board of Adjustment and to be made upon forms provided by and filed by each applicable Board's Administrative Secretary

WHEREAS, the Borough Council adopted Ordinance 12-2019 codifying the creation of the Complete Streets Committee at Sections 7-99 and 7-100 of the Borough Code (the "Complete Streets Ordinance"), which was previously created by Resolution 99-2018 of the Borough Council; and

WHEREAS, the Complete Streets Ordinance also codified the Complete Streets Policy into Section 7-101 of the Borough Code, which in part, requires the Planning Board and Zoning Board of Adjustment, along with their respective planning and engineer professionals to incorporate the Complete Streets policy into their review and recommendations of Land Use Development applications before each respective Board; and

WHEREAS, the Borough has encountered applicants for Land Use Development that have refused to submit the Complete Streets Checklists with their development applications and the Borough Council wants to ensure that the Complete Streets Checklist is a required submittal with any Land Use Development application.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey that it hereby amends Chapter 89 "Land Use", Article V "Application, Review and Approval Procedures" Sections 89-14 "All Other Applications for Development" and 89-15 "Application Details" as follows:

[additions are marked as underlined and deletions are marked through strike-out]

§ 89-14

- A. All applications for development other than those specified in §89-13A shall be made upon forms provided by and filed with the Administrative Secretary which amongst all other requirements shall include the Complete Streets Checklists approved by §7-101 (E) of the Borough Code.

(B-E). No changes.

§89-15 Application Details

- A. Required documents. The following shall be required for an application to be complete:

(1). A completed application for development form as provided to the applicant by the Administrative Secretary, which shall include amongst all other requirements the Complete Streets Checklists approved and set forth at §7-101 (E) of the Borough Code. Each and every item on the form will be filled in using "none" or "not applicable" where appropriate.

(2-10) No changes.

IT IS FURTHER ORDAINED, that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this Ordinance shall be deemed valid and effective.

IT IS FURTHER ORDAINED that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

IT IS FURTHER ORDAINED that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

The meeting was open to the public on agenda items.

No comments were made.

The meeting was closed to public comment on agenda items.

9. BILLS & CLAIMS AND BI-WEEKLY PAYROLL

Motion to approve the bills, claims and bi-weekly payroll by C/Jones; seconded by C/East

Voice Vote: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

10. NEW BUSINESS

A. ORDINANCE INTRODUCTION

- 1) **Ordinance 07-2024** – Ordinance of the Borough Creating Chapter 172 Entitled "Helicopters and Landing Areas" - *First Reading/Introduction (Public Hearing 6/5/24)*

Attorney Bayer read the ordinance by title. The public hearing will be held on 6/5/24.

Mayor Talerico provided an overview of the ordinance. Councilmember Gindi explained the Borough currently has helicopters traveling back and forth over the Borough. Mayor Talerico explained they do not land in town. Councilmember Araman asked about the noise nuisance. Mayor Talerico responded. Attorney Bayer commented on the fees stated in the ordinance. Councilmember Jones asked if the ordinance would be able to be amended in the future if they decide to change the fees. Attorney Bayer responded.

Motion to introduce the ordinance by C/East; seconded by C/Jones

Roll Call: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

ORDINANCE 07-2024 - ORDINANCE OF THE BOROUGH CREATING CHAPTER 172 ENTITLED "HELICOPTERS AND LANDING AREAS"

WHEREAS, the Borough is expecting substantial development in connection with the development and redevelopment of Fort Monmouth and other significant properties within the boundaries of the Borough of Eatontown; and

WHEREAS, the Borough Council believes it is in the best interest of the Borough to regulate the usage of helicopters and helicopter landing areas within the Borough in order to protect the public's health safety and welfare.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey that the Borough Council hereby amends the Borough Code creating a new Chapter 172 entitled "Helicopters and Landing Areas" as follows:

SECTION I.

§172-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

AERONAUTICAL FACILITIES-A HELIPORT and HELISTOP as defined herein.

HELICOPTER — An aircraft whose support in the air is derived from the reaction of a stream of air driven downward by one or more lifting rotors turning about substantially vertical axes.

HELIPORT — Any building, structure, area of land, water or waterway used for the takeoff and landing of helicopters having additional facilities to store or fuel or maintain helicopters or having passenger facilities such as waiting rooms, restaurants and passenger terminals.

HELISTOP — Any building, structure, area of land, water or waterway used only for the takeoff and landing of helicopters.

§ 172-2. Permit required.

It shall be unlawful for any person to establish, erect, operate or maintain any Heliport or Helistop for private or commercial purposes unless a permit is obtained from the Borough Council.

§ 172-3. Certifications required.

No permit shall be issued under this article unless the Permittee enters into a Developer's Agreement or Redevelopment Agreement, as appropriate, approved by the Borough Council authorizing the Heliport and Helistop which shall include but not limited to the operation of such Aeronautical Facilities, number of and times of Helicopter takeoffs and landings per day and the times of day takeoffs and landings will be permitted, appropriate notice to the Borough of takeoffs and landings, and approvals from the Building, Engineering, Fire Public Safety and Police Departments certifying to the Borough Council that the proposed Heliport or Helistop will be maintained and will permit the safe ascent and descent of helicopters without danger to persons or to property.

§ 172-4. Issuance of permit.

The Borough Council shall not issue a permit under this article unless it first finds that the proposed Heliport or Helistop will be maintained and will permit the safe ascent and descent of helicopters without danger to persons or to property.

§ 172-5. Permit fees.

A. The fee for the initial issuance of a Helistop permit shall be \$250. The permit shall be issued for a term of one year commencing on January 1 and ending December 31 of the year of its issuance. Renewals of such permit shall be processed and issued in accordance with the provisions of the Borough Code with a renewal fee of \$150 submitted to the Borough Clerk. Renewals of such permit shall be processed and issued in accordance with the provisions of the Borough Code.

B. The fees for the initial permit and for annual renewals thereof for a Heliport permit shall be \$100. The permit shall be issued for a term of one year commencing on January 1 and ending December 31 of the year of its issuance. Renewals of such permit shall be processed and issued in accordance with the provisions of the Borough Code.

IT IS FURTHER ORDAINED, that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this Ordinance shall be deemed valid and effective.

IT IS FURTHER ORDAINED that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

IT IS FURTHER ORDAINED that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

B. CONSENT AGENDA RESOLUTIONS

(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request an item be removed for separate consideration).

Mayor Talerico moved resolution 116-2024 to a future council meeting and added resolution 118-2024. Mayor Talerico explained Resolution 118-2024.

- 1) **Resolution 111-2024** - Calling for the Modernization of OPRA and the Swift Passage of S-2930/A-4045
- 2) **Resolution 112-2024** - Extending Grace Period for Payment of 3rd Quarter 2024 Taxes
- 3) **Resolution 113-2024** - Auth. Tax Sale Certificate Redemptions
- 4) **Resolution 114-2024** - Resolution to Cancel Outstanding Checks
- 5) **Resolution 115-2024** - Auth. Engineer Services for Phase Four Industrial Way West Project
- 6) **Resolution 116-2024** - Adopting 2023 Volunteer List for Eatontown Fire Dept., Enrollment in LOSAP
- 7) **Resolution 117-2024** - Auth. Application to the NJ Clean Energy Program Community Energy Planning Grant Program
- 8) **Resolution 118-2024** - Resolution Authorizing Borough Engineer to Perform Professional Engineering Services to Complete the Preliminary Assessment/Site Inspection Report as Required by the Monmouth County Municipal Park Improvement Grant Program for 80 Acres Park

Motion to approve Consent Items 1-5, 7, 8 (Resolutions 111-115, 117 and 118) as a group by C/East; seconded by C/Lawson
Roll Call: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust

RESOLUTION 111-2024 - CALLING FOR THE MODERNAZATION OF THE OPEN PUBLIC RECORDS ACT (OPRA) AND THE SWIFT PASSAGE OF S-2930/A-4045

WHEREAS, in the 2002 “lame duck” session the Open Public Records Act (OPRA) was approved to make government records, “readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest” while protecting “a citizen’s right to a reasonable expectation of privacy”; and

WHEREAS, as local leaders we reaffirm our support and commitment to open and transparent government and public access to records, at the same time, we strongly support necessary reforms; and

WHEREAS, in the twenty years since the enactment of OPRA and with the advent of new technologies, we have witnessed unintended consequences and, in some cases, abuses of OPRA that place an unfair burden on local governments and taxpayers; and

WHEREAS, municipal staff and budgets are increasingly utilized to accommodate the requestors and commercial entities who inundate municipalities with public records requests to the extent that in some instances, additional personnel are hired primarily to handle such requests; and

WHEREAS, OPRA has become broadly construed in favor of access and the requestor who prevails in any proceeding in appealing a denial of access of records is permitted to collect exorbitant attorney’s fees, which impacts the taxpayers and municipalities who must pay these fees; and

WHEREAS, municipalities have seen outside businesses and interests who abuse OPRA for marketing and commercial gains while utilizing municipal employees paid by the taxpayers for this benefit; and

WHEREAS, due to court decisions over the years, reasonable expectations of privacy have been diminished when it comes to the balance of transparency and OPRA perpetuates for-profit data-mining, unsolicited marketing, and uncontrolled publications of records on internet search engines specifically designed to circumvent and bypass what few protective measures currently exist under OPRA, all while allowing the requestor to remain cloaked in anonymity, should they choose to exercise that option; and

WHEREAS, when commercial entities are constantly emailing OPRA requests looking for the latest lists of dogs licensed that month, inground pool permits issued, solar roof permits issued, etc., it causes our residents to not want to license their dogs, comply with permits, or interact with the municipality because they don’t want to lose their privacy and/or have their information tracked and monetized for commercial purposes; and

WHEREAS, reforms to modernize OPRA are long overdue, among them: the need to address requests by commercial entities that utilize public records and the services of local government employees to generate profits, mandatory prevailing attorney fees, which created a cottage industry, and to add language so that such fees are based on facts and circumstances and not an automatic granting; and

WHEREAS, Senators Sarlo and Bucco and Assemblyman Danielsen and Assemblywoman Flynn have introduced S-2930/A-4045, which makes commonsense reforms that do not hinder residents or journalists from using OPRA to access public records, but will protect citizens' personal information from disclosure, addresses the burdensome commercial requests and provide discretion when awarding prevailing attorney fees;

NOW, THEREFORE, BE IT RESOLVED, the Governing Body of the Borough of Eatontown in the County of Monmouth respectfully request the adoption of much-needed reforms to modernize and strengthen the legislative intent of the Open Public Records Act (OPRA) and urges the swift passage of S-2930/A-4045; and

BE IT FURTHER RESOLVED, as local leaders, we reaffirm our support and commitment to open and transparent government and public access to records but at the same time, we strongly support necessary reforms; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Senate President Scutari, Assembly Speaker Coughlin, State Senator Gopal, Assembly Representatives Donlon and Peterpaul, Governor Murphy, and the New Jersey League of Municipalities.

RESOLUTION 112-2024 - RESOLUTION TO EXTEND GRACE PERIOD FOR PAYMENT OF 3RD QUARTER 2024 TAXES

WHEREAS, the Tax Collector has informed the Mayor and Council that the Monmouth County Board of Taxation was delayed in forwarding the necessary information for the preparation and mailing of final tax bills to the real estate taxpayers of the Borough of Eatontown for the Year 2024; and

WHEREAS, the present statute requires the imposition of a late charges if 3rd quarter 2024 taxes are not paid by the 10th of August; and

WHEREAS, it would be unfair and unreasonable to impose a penalty for a delinquent payment when the amount of the payment is unknown.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Borough of Eatontown is hereby ordered and directed, according to Public Law 1994, Chapter 72, signed July 14, 1994, that if tax bills are not delivered or mailed at least 25 (twenty-five) calendar days prior to the standard due date, then the delinquency date for 3rd quarter 2024 taxes shall be established as the twenty-fifth (25th) calendar day after the date the tax bill was delivered or mailed. The tax bills will contain the date on which interest shall start accruing.

RESOLUTION 113-2024 - AUTHORIZING TAX SALE CERTIFICATE REDEMPTIONS

WHEREAS, The Tax Collector has forwarded to the Borough of Eatontown a list of Tax Sale Certificate Outside Liens for Redemption and has recommended that the same be refunded.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Eatontown that the below listed Tax Sale Certificates be cancelled and endorsed as fully satisfied.

BLOCK	LOT	QUAL	NAME	AMOUNT CERTIFICATE	AMOUNT PREMIUM	CERTIFICATE NUMBER
3312	20		CHRISTIANA T C/F CE1/FIRSTTRUST	\$ 8,912.66	\$ 7,700	22000032
2403	70		USBANK CUST/PC8 FIRSTTRUST BANK	\$ 1,078.47	\$ 300	23-00017

RESOLUTION 114-2024 - RESOLUTION TO CANCEL OUTSTANDING CHECKS

WHEREAS, the following warrants have been outstanding from various accounts from the prior year, for which no claim has been made,

NOW, THEREFORE, BE IT RESOLVED, that the CFO is hereby authorized to cancel the following checks from the below listed accounts and that all future outstanding checks that are older than one hundred and eighty (180) days will be deemed to be paid in error and voided automatically.

<u>CURRENT FUND ACCCOUNT</u>	<u>CHECK#</u>	<u>AMOUNT</u>
1/21/22	16463	\$14,897.00
4/12/23	19336	\$55.00
3/22/23	19215	\$200.00

RESOLUTION 115-2024 - RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PERFORM PROFESSIONAL ENGINEERING SERVICES FOR THE INDUSTRIAL WAY WEST PHASE FOUR IMPROVEMENT PROJECT

WHEREAS, the Borough received a grant from the New Jersey Department of Transportation Municipal Aid Program in the amount of \$384,000.00 for the Borough's Industrial Way West Phase Four Improvement project; and

WHEREAS, the Borough Engineer, T&M Associates, submitted a letter proposal to the Borough Administrator dated May 17, 2024 outlining the engineering work necessary for the Industrial Way West Phase Four Improvement project which includes Design Phase, Construction Administration and Inspection, Pavement Coring and Field Survey engineering services in the aggregate amount of \$80,000; and

WHEREAS, the Borough Council believes it is in the best interest of its residents to authorize the engineering services necessary to effectuate and implement the Industrial Way West Phase Four Improvement project to take full advantage of the grant received from the New Jersey Department of Transportation which will fund the vast majority of the construction work associated with the Industrial Way West Phase 4 Improvement project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey, that it hereby authorizes T&M Associates to perform the engineering services outlined in its proposal to the Borough dated May 17, 2024 in connection with the Industrial Way West Phase Four Improvement project in an amount not to exceed \$80,000.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer hereby certifies that there are available funds in the to fund this work.

BE IT FURTHER RESOLVED a copy of this Resolution shall be forwarded to the following:

1. Edward Herrman, P.E., T&M Associates
2. William P. Lucia, III, Interim Administrator
3. Dena Amodea, CFO

RESOLUTION 117-2024 - RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Eatontown strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, the Borough of Eatontown is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help the Borough of Eatontown to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Governing Body of the Borough of Eatontown has determined that Eatontown should apply for the Community Energy Planning Grant program; and

THEREFORE, the Borough of Eatontown will commit to providing support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting.

THEREFORE, BE IT RESOLVED, that the Borough Council of the Eatontown, State of New Jersey, authorizes the submission of the application to the NJBPU Community Energy Planning Grant program and for the Mayor to sign all related documents with Borough Attorney approval.

RESOLUTION 118-2024 - RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PERFORM PROFESSIONAL ENGINEERING SERVICES TO COMPLETE THE PRELIMINARY ASSESSMENT/SITE INSPECTION REPORT AS REQUIRED BY THE MONMOUTH COUNTY MUNICIPAL PARK IMPROVEMENT GRANT PROGRAM FOR 80 ACRES PARK

WHEREAS, the Borough obtained a grant in the amount of \$151,000 from the Monmouth County Municipal Park Improvement Grant Program (the "Grant") to improve 80 Acres Park; and

WHEREAS, the Grant requires the Borough to complete a Preliminary Assessment/Site Inspection Report ("PASI") for 80 Acres Park in accordance with NJDEP regulations and the Green Acres Program Checklist; and

WHEREAS, the Borough Engineer, T&M Associates, submitted a letter proposal to the Borough Administrator dated May 21, 2024 to perform the engineering work necessary to complete the PASI in an amount not to exceed \$4,000; and

WHEREAS, the Borough Council believes it is in the best interest of its residents to authorize the engineering services necessary to complete the PASI for the Borough to obtain the Grant to improve 80 Acres Park.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey, that it hereby authorizes T&M Associates to perform the engineering services outlined in its proposal to the Borough dated May 21, 2024 to complete the Preliminary Assessment/Site Inspection Report for 80 Acres Park in an amount not to exceed \$4,000.00 so that the Borough is eligible to receive its grant from the Monmouth County Municipal Park Improvement Grant Program in the amount of \$151,000.

BE IT FURTHER RESOLVED that the Chief Financial Officer hereby certifies that there are available funds in the to fund this work.

BE IT FURTHER RESOLVED a copy of this Resolution shall be forwarded to the following:

1. Edward Herrman, P.E., T&M Associates
2. William P. Lucia, III, Interim Administrator
3. Dena Amodea, CFO

11. REMARKS OF COUNCIL AND CITIZENS

Councilmember Jones explained the process of the internship program has started and the Eatontown Student Government Day has been moved to September.

Councilmember East mentioned the LEAD graduation on May 31st at Memorial School at 8:30am.

Councilmember Araman asked Interim Administrator Lucia if he can contact JCP&L regarding the Wall Street road lights. Mayor Talerico suggested writing down the pole numbers where the lights are out. Interim Administrator Lucia mentioned the Police Department notifies JCP&L constantly. The discussion continued regarding street lighting in town. Councilmember Araman then mentioned Old Deal Road and Whalepond Road, there are a lot of potholes. Interim Administrator Lucia responded.

Councilmember Faust thanked the council for voting for Ordinance 06, complete streets and on the NJ Clean Energy Planning Grant.

The meeting was open to the public.

Richard Neale, Eatontown, spoke about measurements that were taken from school to school and dispensary to dispensary. Mr. Neale explained there are 5 disqualified vacant properties that would be great for micro-businesses. Mr. Neale asked the council to consider amending the ordinance regarding the radius and distance from the school to a business. There being no further comments, the meeting was closed to the public.

12. ADJOURNMENT – 8:37pm

Motion to adjourn by C/East; seconded by C/Gindi

Voice Vote: AYE - C/East, C/Jones, C/Gindi, C/Araman, C/Lawson, C/Faust



By: Kathleen Muscillo, Deputy Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the State Records Committee. Audio is available on the Borough website.

Approval 06/05/2024

May 21, 2024
10:04 AM

BOROUGH OF EATONTOWN
Bill List By Vendor Id

Page No: 1

P.O. Type: All

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Range: First to Last

Format: Condensed

Vendors: All

Include Non-Budgeted: Y

Rcvd Batch Id Range: First to Last

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8X8IN005	8X8 INC	24-01160	05/16/24	BORO MONTHLY PHONE USAGE	Open	2,977.09	0.00		
ACRISURE	ACRISURE	24-00953	04/17/24	ACCIDENT POLICY FOR RECREATION	Open	3,098.00	0.00		
ACTIO005	ACTION UNIFORM CO, LLC	24-00531	02/23/24	Pullover for Records Clerk	Open	75.00	0.00		
AHH001	AMERICAN HOSE & HYDRAULICS INC	24-00008	01/05/24	OPEN FOR 2024	Open	210.30	0.00		B
AMAZ001	AMAZON.COM SERVICES, INC	24-01028	04/30/24	FIRST AID LITHIUM BATTERIES	Open	164.00	0.00		
AMAZ0005	AMAZON.COM #A3898AWA7QWVMO	24-01089	05/08/24	Patrol Notepads	Open	333.00	0.00		
MERIO01	AMERIFLEX BUSINESS SOLUTIONS	24-00406	02/08/24	2024 FSA ADMIN/COBRA FEES	Open	115.00	0.00		B
ANNAB005	ANNA BARCUME	24-00941	04/16/24	MEDICARE INSURANCE REIMBURSE	Open	524.10	0.00		
APP002	GANNETT NJ NEWSPAPERS	24-00003	01/05/24	Legal Advertisements	Open	77.44	0.00		B
		24-01020	04/29/24	Legal Advertisements	Open	129.12	0.00		B
						206.56			
ASB001	ASBURY PARK PRESS, INC.	24-01072	05/06/24	Planning Board Cancellation	Open	11.00	0.00		
ASFI001	ATLANTIC SECURITY & FIRE, INC.	24-00038	01/08/24		Open	125.00	0.00		B
		24-00864	04/08/24		Open	275.85	0.00		
		24-00865	04/08/24		Open	2,436.00	0.00		
						2,836.85			
ATTM002	AT&T MOBILITY - 287306454448	24-01198	05/20/24	BORO MONTHLY CELL USAGE	Open	419.37	0.00		
ATTM003	AT&T MOBILE 287306454309	24-01199	05/20/24	BORO/POLICE CELL PHONE USAGE	Open	2,691.33	0.00		
BA001	BROWN & BROWN BENEFITS ADV.	24-01107	05/10/24	JUNE 2024 CONSULTING FEE	Open	1,500.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BELOP005	BELO PIZZERIA								
		24-00451	02/14/24	FIRE DEPT FOOD VOUCHER	Open	237.97	0.00		B
		24-00788	03/27/24	FIRE DEPT FOOD VOUCHER	Open	87.77	0.00		B
						325.74			
BLOOD005	BLOODGOOD LAW ENFORCE TRAIN								
		24-00220	01/19/24	Cops and Kids Training Program	Open	175.00	0.00		
		24-00221	01/19/24	Case Law Street Edition	Open	525.00	0.00		
						700.00			
BOE001	EATONTOWN BOARD OF EDUCATION								
		24-01138	05/15/24	TAX LEVY JUNE 2024	Open	1,449,051.50	0.00		
CAPIC001	RONALD CAPICHANA								
		24-01001	04/23/24	DJ 5K Race 5.11.24	Open	250.00	0.00		
CARD0001	JASON CARDAMONI								
		24-01025	04/29/24	EYEGLASS REIMBURSEMENT	Open	286.70	0.00		
COM006	COMCAST BUSINESS								
		24-01124	05/13/24	BORO MONTHLY INTERNET ACCT	Open	779.95	0.00		
COMC004	COMCAST								
		24-01122	05/13/24	BORO MONTHLY SPC VIDEO USUAGE	Open	135.46	0.00		
		24-01123	05/13/24	PUBLIC WORKS INTERNET ACCT	Open	157.94	0.00		
		24-01197	05/20/24	LIBRARY INTERNET SERVICES	Open	96.90	0.00		
						390.30			
CONN002	CONNELL CONSULTING, LLC								
		24-00361	02/02/24	OPRA Training	Open	159.00	0.00		
CORE003	CORELOGIC TAX COLLECTION SVCS								
		24-00696	03/14/24	REFUND OVERPAYMENT	Open	1,894.21	0.00		
CTCF001	CHRISTIANA T C/F CE1/1ST TRUST								
		24-01114	05/10/24	Lien 22000032 Redemption	Open	16,612.66	0.00		
DELTA001	DELTA DENTAL								
		24-01108	05/10/24	MAY 2024 PREMIUM	Open	12,679.70	0.00		
		24-01111	05/10/24	JUNE 2024 PREMIUM	Open	12,275.75	0.00		
						24,955.45			
DIGI001	JAMES DIGIOVANNI								
		24-00912	04/12/24	EYEGLASS REIMBURSEMENT	Open	638.60	0.00		
DILW001	DILWORTH PAXSON								
		24-01018	04/25/24	PROFESSIONAL SERVICES RENDERED	Open	20.00	0.00		
DTS001	DYNAMIC TESTING SERVICE								
		24-00950	04/17/24	RANDOM DRUG TESTING	Open	230.00	0.00		
EFFEC005	EFFECTIVE FITNESS COMBATIVES								
		24-00548	02/26/24	EFD Instructor Cert Course	Open	1,120.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
IRE001	FIREFIGHTER ONE								
		24-00763	03/20/24	FIRE DEPT SCBA TESTING SERV	Open	840.00	0.00		
FMERA001	FMERA								
		24-01125	05/13/24	FORT MONM/537 STREET LGT USE	Open	382.20	0.00		
FO0001	SAKER SHOPRITES, INC.								
		24-00743	03/18/24	Community Garden Supplies SR 2	Open	82.55	0.00		
		24-00883	04/09/24	BEAUTIFY EATONTOWN SUPPLIES	Open	114.06	0.00		
		24-00894	04/10/24	MAY BIRTHDAY LUNCH	Open	95.71	0.00		
		24-00897	04/10/24	MAY SNACKS	Open	25.03	0.00		
		24-00972	04/18/24	MAY AFTERCARE SNACKS	Open	256.45	0.00		
						573.80			
FWWEB005	F.W. WEBB COMPANY								
		24-00502	02/22/24		Open	216.26	0.00		B
GAN001	GANN LAW BOOKS								
		24-00879	04/09/24	2024 NJ Titles 40 & 40A	Open	237.00	0.00		
GENAC001	BOROUGH OF EATONTOWN GENERAL A								
		24-01039	05/02/24	PAY PERIOD 5/10/24 O/S DETAIL	Open	7,979.00	0.00		
GM001	G&M TROPHY CO, INC								
		24-00999	04/23/24	Spring Soccer Clinic Medals	Open	239.40	0.00		
HOFF004	HOFFMAN SERVICE, INC.								
		24-00923	04/15/24	ANNUAL VEHICLE LIFT INSPECTION	Open	1,000.00	0.00		
IMP001	IMPRINT SHOP LLC								
		24-00709	03/15/24	DPW UNIFORM SHIRTS 2024	Open	2,664.25	0.00		
		24-00830	04/02/24	Embroidery M. Johnson	Open	46.00	0.00		
		24-00906	04/11/24		Open	840.00	0.00		
						3,550.25			
IPD001	INST. FOR PROFESSIONAL DEVELOP								
		24-01043	05/02/24	FINANCE/TAX WEBINARS D.AMODEA	Open	300.00	0.00		
JERS001	JCP&L								
		24-01119	05/13/24	BORO MONTHLY ELECTRIC USAGE	Open	480.64	0.00		
		24-01120	05/13/24	BORO MONTHLY ELECTRIC USAGE	Open	559.63	0.00		
		24-01164	05/16/24	BORO ELECTRIC MONTHLY USAGE	Open	72.41	0.00		
		24-01200	05/20/24	BORO ELECTRIC USAGE	Open	9,712.38	0.00		
						10,825.06			
JGC001	John Guire Supply LLC								
		24-00054	01/08/24	OPEN FOR 2024	Open	119.34	0.00		B
		24-00261	01/24/24	OPEN FOR 2024	Open	173.10	0.00		B
						292.44			
RE001	JOHNSON'S RESTAURANT EQUIPMENT								
		24-00542	02/26/24		Open	452.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JULIE001	JULIE MARTIN								
		24-01062	05/06/24	Mileage Reimbursement	Open	24.12	0.00		
KBS001	K.B.D. SUPPLY LLC								
		24-00979	04/19/24		Open	1,034.01	0.00		
LASER001	LASER SAVE								
		24-00860	04/04/24	FINANCE DEPT TONER CARTRIDGES	Open	210.00	0.00		
LEES002	LEE'S GARAGE, INC								
		24-00537	02/23/24	Paint for Police Excursion	Open	2,500.00	0.00		
LUCI001	WILLIAM LUCIA								
		24-01076	05/07/24	REIMBURSEMENT FOR ZOOM VIDEO	Open	234.47	0.00		
MCMAS005	MCMASTER CARR SUPPLY COMPANY								
		24-00745	03/19/24		Open	125.42	0.00		B
MONMO025	MONMOUTH FURNACE BBC								
		24-01098	05/09/24	HISTORICAL PROG VINTAGE GAME	Open	400.00	0.00		
MRH001	MONMOUTH REGIONAL H.S. BD. OF								
		24-00485	02/20/24	TAX LEVY JUNE 2024	Open	926,785.00	0.00		
MRK001	MR KEYS INC								
		24-01004	04/24/24		Open	1,965.00	0.00		
MU002	MONMOUTH UNIVERSITY								
		24-00882	04/09/24	FEDERAL WORK STUDY PROGRAM	Open	373.82	0.00		
		24-00981	04/19/24	FEDERAL WORK STUDY PROGRAM	Open	242.98	0.00		
						616.80			
NJAM001	NJ ADVANCE MEDIA								
		24-01022	04/29/24	Legal Advertisement	Open	21.50	0.00		
NJAWC001	NEW JERSEY AMERICAN WATER								
		24-01149	05/15/24	BORO MONTHLY WATER USUAGE	Open	1,230.65	0.00		
		24-01163	05/16/24	BORO MONTHLY WATER USUAGE	Open	638.94	0.00		
						1,869.59			
NJB001	VERIZON								
		24-01148	05/15/24	COMM CTR/PRESCHOOL PHONE USE	Open	60.45	0.00		
		24-01201	05/20/24	MUSEUM MONTHLY PHONE SERVICE	Open	87.72	0.00		
						148.17			
NJDH001	NJ DEPT OF HEALTH AND SENIOR S								
		24-01034	04/30/24	April Dog Report	Open	14.40	0.00		
NJSA002	NJ STATE ASSOC OF CHIEFS OF PO								
		24-01011	04/24/24	Program fee	Open	1,666.00	0.00		
NJSACOP	NJ STATE ASSOC OF CHIEFS OF PO								
		24-00153	01/12/24	Leadership Training	Open	798.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NOR002	NORTHWIND MECHANICAL SYSTEMS								
		24-00375	02/05/24		Open	1,382.40	0.00		B
		24-00613	03/05/24		Open	460.00	0.00		B
						1,842.40			
OMEG002	OMEGA GRAPHICS								
		24-01103	05/10/24		Open	70.00	0.00		
PARKE005	PARKER VILLAGE HOA								
		24-01121	05/13/24	RELEASE ESCROW FUNDS # 1587	Open	2,052.82	0.00		
PAY003	LOUISE M. PAYNE								
		24-00959	04/17/24	MEDICARE INS REIMBURSEMENT 24	Open	380.01	0.00		
RAVEM005	RAVE MOBILE SAFETY								
		24-00347	02/01/24	2024 Reverse 911 Agreement	Open	4,815.00	0.00		
REPT001	REPUBLIC SERVICES								
		24-01070	05/06/24	TONNAGE APRIL '24	Open	28,360.13	0.00		
RISKS005	RISK STRATEGIES COMPANY								
		24-01100	05/09/24	POLICY RENEWAL	Open	1,634.00	0.00		
RUTG099	RUTGERS CONTINUING STUDIES GOV								
		24-00902	04/10/24	Current Issues P&Z CONF 2024	Open	735.00	0.00		
SCH001	T&M ASSOCIATES								
		23-03044	12/22/23	McDonalds Escrow#1619	Open	2,476.86	0.00		
		24-00989	04/19/24	260 Ind Way Escrow #1643	Open	3,633.62	0.00		
		24-00990	04/19/24	Liberty Point Escrow #1601	Open	8,814.44	0.00		
		24-00991	04/19/24	First Watch Escrow #1637	Open	3,565.91	0.00		
		24-01036	05/01/24	Circle Plaza Escrow #1590	Open	2,054.00	0.00		
		24-01113	05/10/24	GARRISON APTS ESCROW #1646	Open	17,291.24	0.00		
						37,836.07			
SPCA001	MONMOUTH COUNTY SPCA								
		24-01046	05/02/24	BORO ANIMAL CONTROL SERVICES	Open	1,687.50	0.00		
SSW001	S&S WORLDWIDE								
		24-00590	03/04/24	Tennis clinic supplies	Open	1,104.72	0.00		
TARGE005	TARGETED TECHNOLOGIES LLC								
		24-00754	03/19/24	ENDPOINT DETECTION & RESPONSE	Open	12,238.00	0.00		
		24-00993	04/22/24	UNIFI MESH - PINEBROOK	Open	880.00	0.00		
		24-01002	04/23/24	BORO BRINKSTER AGREEMENT 24-25	Open	70.00	0.00		
		24-01059	05/03/24	Records Tablet Service Call	Open	1,113.75	0.00		
						14,301.75			
TCTA006	TAX COLLECTORS & TREASURERS AS								
		24-01080	05/07/24	TAX COLLECTOR ANNUAL CONFER	Open	435.00	0.00		
TEAM001	T.E.A.M. LIFE								
		24-00907	04/11/24	AED Pads	Open	798.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
TEAM003	TEAM LIFE								
		24-00908	04/11/24	AED Silver Service Plan	Open	560.00	0.00		
TIM001	W. E. TIMMERMAN CO., INC.								
		23-02287	09/22/23	ELGIN PELICAN STREET SWEEPER	Open	298,132.30	0.00		
TOMS005	TOMS RIVER BD FIRE COMMIS #1								
		24-00790	03/27/24	FIRE INSPECTOR TRAINING CLASS	Open	450.00	0.00		
TOWNBAGE	TOWN BAGEL AND GRILL								
		24-01065	05/06/24	5k 10 doz bagels	Open	150.00	0.00		
UGIEN005	UGI ENERGY SERVICE, LLC								
		24-01126	05/13/24	BORO NATURAL GAS USAGE	Open	1,945.70	0.00		
USPS002	US POSTAL SERVICE								
		24-01150	05/15/24	BORO POSTAGE METER REPLENISH	Open	4,000.00	0.00		
VBF001	VERIZON BUSINESS FIOS								
		24-01196	05/20/24	FIRE HOUSE FIOS SERVICES	Open	415.02	0.00		
VERIZ005	VERIZON - ALBANY								
		24-01146	05/15/24	BORO FIBEROPTIC SERVICES	Open	820.44	0.00		
WHITE006	WHITE DOVE CLEANERS								
		24-00855	04/04/24	Dry Cleaning 3/19-3/25	Open	341.48	0.00		
		24-00856	04/04/24	Dry Cleaning 3/26-4/01	Open	361.48	0.00		
		24-00857	04/04/24	Dry Cleaning 2/27-3/4	Open	200.90	0.00		
		24-00934	04/16/24	Dry Cleaning 4/9-4/15	Open	266.57	0.00		
						1,170.43			
WWG010	W.W. GRAINGER, INC.								
		24-00510	02/22/24		Open	135.43	0.00		B
		24-00711	03/15/24		Open	981.33	0.00		B
		24-00712	03/15/24		Open	444.92	0.00		
						1,561.68			

Total Purchase Orders: 117 Total P.O. Line Items: 0 Total List Amount: 2,883,133.57 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	4-01	2,521,699.82	0.00	2,521,699.82	0.00	0.00	2,521,699.82
GENERAL CAPITAL F	C-04	302,597.30	0.00	302,597.30	0.00	0.00	302,597.30
	T-12	14.40	0.00	14.40	0.00	0.00	14.40
	T-15	24,591.66	0.00	24,591.66	0.00	0.00	24,591.66
	T-17	34,230.39	0.00	34,230.39	0.00	0.00	34,230.39
Year Total:		58,836.45	0.00	58,836.45	0.00	0.00	58,836.45
Total of All Funds:		2,883,133.57	0.00	2,883,133.57	0.00	0.00	2,883,133.57